



Minneapolis Office:  
1650 IDS Center  
80 South Eighth Street  
Minneapolis, MN 55402  
Telephone: (612) 605-4098  
Facsimile: (612) 605-4099  
www.halunenlaw.com

Chicago Office:  
415 North LaSalle Street  
Suite 502  
Chicago, IL 60654  
Telephone: (312) 222-0660  
Facsimile: (312) 222-1656  
www.halunenlaw.com

October 8, 2013

Dr. Melody Schopp  
Secretary of Education  
State of South Dakota  
melody.schopp@state.sd.us

Re: **South Dakota Public Records Request**

Dear Dr. Schopp:

I write pursuant to the South Dakota Public Records Act, South Dakota Statutes, Chapter 1-27 ("the Act"), on behalf of my clients Melissa Beck, Sarah Beck, and Reginald Holmes, residents of Sioux Falls, South Dakota. I seek information about Globe University's ("Globe") communications with the South Dakota Department of Education ("DOE") and other information relating to Globe. Specifically, I request that the DOE provide copies of the following records:

- (1) all information submitted by Globe to DOE to comply with state requirements, including (but not limited to) statistics and data relating to rates of: enrollment, retention, graduation and job placement;
- (2) all records relating to DOE approvals, permits or licenses granted to Globe;
- (3) all records relating to DOE approvals, permits or licenses revoked or denied to Globe;
- (4) South Dakota state funds received by Globe during each of the last six years;
- (5) student and graduate complaints about Globe, including (but not limited to) communications between DOE and the people making the complaints;
- (6) DOE investigations or inquiries of Globe, including (but not limited to) the findings or results of such investigations or inquiries;

Dr. Schopp  
October 8, 2013  
Page 2

- (7) communications between DOE and Globe, including (but not limited to) communications with the schools' agents, owners and employees;
- (8) regulatory, disciplinary or other actions taken by DOE or any other state agency against Globe; and
- (9) DOE research, data and reports relating to Globe.

I agree to pay reasonable and normal search and copying fees to obtain the above-described documents. In the event that such fees exceed \$25.00, please contact me to secure my consent.

For records or portions of records that you withhold pursuant to a specific exemption of the Act, please provide an index itemizing and describing the records which have been withheld and a detailed justification for the grounds for claiming each exemption.

Please respond to this request as soon as practicable. If you have any questions, concerns or requests for clarification, please do not hesitate to contact me for any reason.

I look forward to your response as provided in the Act.

Sincerely,

/s/ Scott W. Carlson

Scott W. Carlson

Partner

**HALUNEN & ASSOCIATES**

carlson@halunenlaw.com

cc: Becky Nelson, Administrator  
DOE Division of Curriculum, Career & Technical Education  
becky.nelson@state.sd.us

Bobbi Rank, DOE Attorney  
bobb.rank@state.sd.us